

## STANDARDS FOR ACCREDITATION OF OKLAHOMA SCHOOLS

### **STANDARD VI STUDENT SERVICES**

#### **OAC 210:35-3-106. Guidance and counseling services**

- a. The counseling staff, parents, administrators, and others shall provide guidance and counseling program direction through involvement in assessment and identification of student needs.
- b. The school shall develop a written description of a guidance and counseling program with special provisions for at-risk students. The program shall address assessed needs of all students, including those who are identified as at-risk, and shall establish program goals, objectives, and an evaluation.
- c. Each school shall provide an organized program of guidance and counseling services.
  1. Counseling services shall be provided to students, in group or individual settings, that facilitate understanding of self and environment.
  2. The counseling services shall provide a planned sequential program of group guidance activities that enhance student self-esteem and promote the development of student competence in the academic, personal/social, and career/vocational areas.
  3. The provider of counseling services shall consult with staff members, parents, and community resources and make appropriate referrals to other specialized persons, clinics, or agencies in the community.
  4. Counseling and guidance services shall be coordinated and shall work cooperatively with other school staff, community resources, and other educational entities.
- d. Each counselor shall follow a planned calendar of activities based on established program goals and provide direct and indirect services to students, teachers, and/or parents. (92)

### **ADDITIONAL STANDARDS FOR ELEMENTARY SCHOOLS**

#### **OAC 210:35-5-44. Counselor staffing**

The school shall provide for guidance services. Such services may be provided by a guidance counselor or other personnel specially trained in the area of guidance. (92)

# COMPREHENSIVE SCHOOL COUNSELING ACCREDITATION

## ADDITIONAL STANDARDS FOR MIDDLE LEVEL SCHOOLS

### OAC 210:35-7-43. Counselor staffing

All students will receive counseling and guidance services from certified school counselors. The guidance program shall provide one counselor for a maximum of 450 students, with no school district having less than one half-time counselor, with one exception: districts with fewer than 225 students may prorate the number of hours per week a certified school counselor is required by dividing the number of students enrolled by 450 and multiplying the quotient by 30. (06)

## ADDITIONAL STANDARDS FOR SECONDARY SCHOOLS

### OAC 210:35-9-43. Counselor staffing

All students will receive counseling and guidance services from certified school counselors. The guidance program shall provide one counselor for a maximum of 450 students, with no school district having less than one half-time counselor, with one exception: districts with fewer than 225 students may prorate the number of hours per week a certified school counselor is required by dividing the number of students enrolled by 450 and multiplying the quotient by 30. (06)

## Accreditation and Comprehensive School Counseling Alignment

Accreditation Standard:	Component of a Comprehensive School Counseling Program aligned with the standard:
Standard VI-a. The counseling staff, parents, administrators, and others shall provide guidance and counseling program direction through involvement in assessment and identification of student needs.	<ul style="list-style-type: none"><li>■ School Data Summary</li><li>■ Annual Administrative Conference</li><li>■ Advisory Council</li><li>■ Oklahoma Student Standards</li><li>■ School Counseling Program Assessment</li></ul>
Standard VI-b. The school shall develop a written description of a guidance and counseling program with special provisions for at-risk students. The program shall address assessed needs of all students, including those who are identified as at-risk, and shall establish program goals, objectives, and an evaluation.	<ul style="list-style-type: none"><li>■ ASCA Ethical Standards for School Counselors</li><li>■ School Counselor Professional Standards and Competencies</li><li>■ Beliefs, Mission Statement, Vision Statement</li><li>■ Annual Student Outcome Goals</li><li>■ Classroom and Group Action Plans</li><li>■ Closing the Gap Action Plans</li><li>■ Annual Results Reports</li><li>■ ASCA School Counselor Professional Standards and Competencies Assessment</li><li>■ School Counselor Performance Appraisal Template</li></ul>

# COMPREHENSIVE SCHOOL COUNSELING ACCREDITATION

Accreditation Standard:	Component of a Comprehensive School Counseling Program aligned with the standard:
Standard VI.c.1. Counseling services shall be provided to students, in group or individual settings, that facilitate understanding of self and environment.	<ul style="list-style-type: none"> <li>■ Individual and Small Group Instruction</li> <li>■ Counseling</li> </ul>
Standard VI.c.2. The counseling services shall provide a planned sequential program of group guidance activities that enhance student self-esteem and promote the development of student competence in the academic, personal/social, and career/vocational areas.	<ul style="list-style-type: none"> <li>■ Lesson Plans</li> <li>■ Classroom Instruction</li> <li>■ Appraisal and Advisement</li> </ul>
Standard VI.c.3. The provider of counseling services shall consult with staff members, parents, and community resources and make appropriate referrals to other specialized persons, clinics, or agencies in the community.	<ul style="list-style-type: none"> <li>■ Consultation</li> <li>■ Referrals</li> </ul>
Standard VI.c.4. Counseling and guidance services shall be coordinated and shall work cooperatively with other school staff, community resources, and other educational entities.	<ul style="list-style-type: none"> <li>■ Collaboration</li> </ul>
Standard VI.d. Each counselor shall follow a planned calendar of activities based on established program goals and provide direct and indirect services to students, teachers, and/or parents.	<ul style="list-style-type: none"> <li>■ Annual Calendar</li> <li>■ Weekly Calendars</li> <li>■ Use of Time</li> </ul>

*Note: The Oklahoma Comprehensive School Counseling Framework does not advise the use of the term “guidance.”*